

### East Anglia Youth Rowing Privacy Policy

## Version 1.0

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Next review date: October 2024



### East Anglia Youth Rowing Privacy Policy

At East Anglia Youth Rowing, we are committed to protecting the privacy and personal information of our participants. This Privacy Policy sets out how we collect, use, and manage personal information in our youth rowing programme.

### What information do we collect?

For most School-linked sessions we do not collect data about participants, these are held by the School and link teacher(s) only. Where we do collect personal information about our participants it may include their name, school contact information, birth date, and medical information. We may also collect emergency contact information from guardians.

#### How do we use this information?

Where information is held, we use this to manage our rowing activities programme and communicate with participants and guardians about events. We may also use this information for safety purposes, such as ensuring that medical information is up-to-date and that guardians can be contacted in an emergency.

#### Who has access to this information?

Only authorized members of our team have access to personal information, and they are required to keep it confidential. Personal information will not be shared with third parties unless required by law or necessary for the management of the programme (for example, sharing medical information with emergency services).

#### How do we protect personal information?

We take the security of personal information seriously and have appropriate safeguards in place to protect it. This includes storing information securely, limiting access to authorized members of our team.

#### Your rights

You have the right to access and correct any personal information we hold about you. To do so, please contact us using the information below.

#### Contact us

If you have any questions or concerns about this Privacy Policy or the management of your personal information, please contact us at info@eayouthrowing.co.uk.

#### Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our data management practices. We will notify participants and guardians of any significant changes and obtain consent where necessary.